




**MEMORANDUM**

**TO:** Dr. Julius Harp, Faculty Senate Chair

**FROM:** Dr. Beryl C. McEwen   
Provost and Executive Vice Chancellor for Academic Affairs

**DATE:** May 27, 2021

**SUBJECT:** **RPT and PTR 2021**

Thank you for your memorandum, dated May 11, 2021.

The university acknowledges the demands experienced by the university faculty because of COVID-19 and will do its very best to respond to the needs of faculty regarding Reappointment, Promotion and Tenure (RPT) or Post Tenure Review (PTR) schedules. Therefore, my office is prepared to receive and process all faculty requests for an additional year to file for RPT or PTR.

Please ask faculty who have extenuating circumstances to submit a request to delay their RPT or PTR clock for an additional year. The letter of request should be submitted to the respective dean, with copy to the department chair, **no later than June 30, 2021**. This is a modification to the offer made last year, when everyone was given an additional year, and those who wanted to opt out were able to do so.

Dr. Tonya Smith-Jackson will communicate with faculty, deans and chairs to ensure they are informed about the process.

/hrh

xc: Chancellor Harold L. Martin, Sr.  
Dr. Tonya Smith-Jackson, Senior Vice Provost for Academic Affairs