

**NORTH CAROLINA A&T STATE UNIVERSITY  
PHASED RETIREMENT PROGRAM  
2023-2024 PROGRAM TIMELINE**

October 2023	Distribute materials to eligible faculty members
October 2023	Discussions between faculty & chairs
October 2023	Information sessions for interested faculty
January 31, 2024	Deadline for applications for 2024 Program
February 7, 2024	Deadline for approval of applications by Provost
February 14, 2024	Notification to applicants about approval or denial
March - April 2024	Faculty member appointments with Benefits to complete retirement paperwork
April 1, 2024	Deadline for signed Agreements and Releases to be returned to Provost's Office
April 8, 2024	Final deadline for faculty member to revoke signed Release
April 30, 2024	Last day to submit retirement application to begin TSERS income July 2024 (Deadline does not apply to ORP participants)
July 1, 2024	Last day to submit termination of tenured position and new appointment to half-time position